Notice regarding Section 508 of the Workforce Investment Act of 1998: Section 508 of the Workforce Investment Act of 1998 requires that all U.S. Federal Agencies make their web sites fully accessible to individuals with disabilities. See 29 U.S.C. §794d. While the Trademark Electronic Application System (TEAS) forms do comply with Section 508, the PDF preview of the TEAS forms currently do not meet all standards for web accessibility. If you cannot access a PDF preview of a TEAS form due to a disability or have any questions about this notice, please contact the Trademark Assistance Center (TAC) at 1-800-786-9199 (select option#1), Monday-Friday, 8:30 a.m. to 8 p.m., ET.



About Us Jobs Contact Us Logout

Trademark Electronic Application System

Under the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless it displays a valid OMB control number.

Global Format; No Form Number (Rev 01/2012) OMB No. 0651-0054 (Exp. 12/31/2020)

Petition To Revive With Request To Delete Section 1(b) Basis Or To Delete ITU Goods/Services/Collective Membership Organization After NOA Wizard Page

Use this option **ONLY** if a specific TEAS form does not already exist for the purpose of this filing. Please double-check all possible TEAS forms before attempting to proceed.

TIMEOUT WARNING: After 25 minutes of <u>inactivity</u>, you will be prompted to continue your session. If you do not continue within 5 minutes, the session will end, you will be logged out of your USPTO.gov account, and you will lose any unsaved data in the form. Please have all of your information ready before you start.

NOTE: You must complete any field/section preceded by the symbol "*".

* Serial/Registration/Reference Number

Continue

Burden/Privacy Statement | TEAS Form Burden Statement | Bug Report/Feedback | TEAS Home

uspto

UNITED STATES PATENT AND TRADEMARK OFFICE

BROWSE BY TOPIC	ABOUT THIS SITE	USPTO BACKGROUND	FEDERAL GOVERNMENT
Patents	Accessibility	Federal Activity Inventory	Regulations.gov
Trademarks	Privacy Policy	Reform Act (FAIR)	StopFakes.gov
Learning & Resources	Terms of Use	Performance and Planning	USA.gov PEDERAL GOVERINIVIENT
Patents	Accessibility	Federal Activity Inventory	Regulations.gov
Trademarks	Privacy Policy	Reform Act (FAIR)	StopFakes.gov
Learning & Resources	Terms of Use	Performance and Planning	USA.gov

Trademark Electronic Application System

Under the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless it displays a valid OMB control number.

Global Format; No Form Number (Rev 01/2012) OMB No. 0651-0054 (Exp. 12/31/2020)

Petition To Revive With Request To Delete Section 1(b) Basis Or To Delete ITU Goods/Services/Collective Membership Organization After NOA Mark Information



Use this form to update the information above. A current email address must be provided for the trademark owner/holder and the appointed attorney, if any. The **Primary Email Address for Correspondence** is the email address of the attorney, if appointed, if not, the trademark owner/holder. This is the official address for receiving communications from the USPTO. Courtesy email addresses may be provided within this form.

Is a <u>newly appearing U.S.-licensed attorney</u> filing this form or do you need to update the bar information, email address, street address, phone or fax number for an already appointed attorney?

<u>Foreign-domiciled owners/holders</u> must have a U.S.-licensed attorney represent them before the USPTO in any application-or registration-related filing. <u>Information about hiring a U.S.-licensed attorney</u> can be found on the USPTO website.

Next

Previous

Burden/Privacy Statement | TEAS Form Burden Statement | Bug Report/Feedback | TEAS Home

uspto

UNITED STATES PATENT AND TRADEMARK OFFICE

BROWSE BY TOPIC
Patents
Trademarks
Learning & Resources
About the USPTO
Glossary
Jobs
Contact Us

ABOUT THIS SITE

Accessibility Privacy Policy Terms of Use Security Systems Status Site Map

USPTO BACKGROUND

Federal Activity Inventory Reform Act (FAIR)

Performance and Planning

Freedom of Information Act

Information Quality

FEDERAL GOVERNMENT

Regulations.gov StopFakes.gov USA.gov Department of Commerce Strategy Targeting Organized Piracy

Trademark Electronic Application System

Under the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless it displays a valid OMB control number.

Global Format; No Form Number (Rev 01/2012) OMB No. 0651-0054 (Exp. 12/31/2020)

Petition To Revive With Request To Delete Section 1(b) Basis Or To Delete ITU Goods/Services/Collective Membership Organization After NOA * Text Entry/File Upload

NOTE: For additional information on how to use the free-text entry box, click here.

SPECIAL FORM INSTRUCTIONS: You **must** provide the following as part of this submission: (1) a specific statement that the delay in filing a response to the Notice of Allowance was unintentional; and either (2) a specific statement that the Section 1(b), Intent-to-Use basis, for the entire application should be deleted and the application should proceed to registration based solely on the Section 44(e) basis; or (3) a clear statement specifying the goods/services/collective membership organization in the application that should be deleted from the application and a request that the application proceed to registration with the remaining goods/services/collective membership organization that is/are based on either Section 1(a), Use in commerce, or Section 44(e).

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		~
Previous Next		

Burden/Privacy Statement | TEAS Form Burden Statement | Bug Report/Feedback | TEAS Home

UNITED STATES PATENT AND TRADEMARK OFFICE

BROWSE BY TOPIC

Patents Trademarks Learning & Resources About the USPTO Contact Us

ABOUT THIS SITE

Terms of Use

USPTO BACKGROUND

Guidelines

FEDERAL GOVERNMENT

Regulations.gov Department of Commerce Strategy Targeting

Trademark Electronic Application System

Under the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless it displays a valid OMB control number.

Global Format; No Form Number (Rev 01/2012) OMB No. 0651-0054 (Exp. 12/31/2020)

Petition To Revive With Request To Delete Section 1(b) Basis Or To Delete ITU Goods/Services/Collective Membership Organization After NOA Owner Information

Owner Information Instructions: 1. Update the mailing address, if needed. The address entered on this page is publicly viewable in the USPTO's TSDR database and is presumed to be the owner's/holder's domicile. 2. Update a domicile address that is not the same as the mailing address: Use the Change Address or Representation form to provide or update a separate domicile address, which is not viewable in TSDR. **Owner Name** Internal Address * Street Address (Entered address is viewable in the USPTO's TSDR database. NOTE: You must limit your entry here, and for all remaining fields within this overall section (except City, This address must be capable of receiving mail. The USPTO presumes see below), to no more than 40 characters (the storage limit for the USPTO database). You may need to this abbreviate some words, e.g., St. instead of Street. Failure to do so may result in an undeliverable address, address is the owner's/holder's domicile. due to truncation at the 40 character limit. If it is not, enter the domicile address on the Change Address or Representation form.) * City NOTE: You must limit your entry here to no more than 22 characters. Select state NOTE: You must include as part of the "City" entry any information related to geographical regions (e.g., * State provinces) not found in the dropdown lists for "States" or "Countries." Enter the city and then the (Required for U.S. owners/holders) geographical region, separated by a comma (e.g., Toronto, Ontario). In most instances, you will then also have to select the country within which the region is found, below. Country/Region/Jurisdiction/U.S. Select Country/Region/Jurisdiction/U.S. Territory 🔻 Territory * <u>Zip/Postal Code</u> (Required for U.S. and certain international addresses) Phone Number Fax Number The owner/holder is required to provide an email address and keep that address current. If the owner/holder is represented by a U.S.-licensed attorney, only the attorney's email address will be used for correspondence by the USPTO. * Email Address NOTE: The owner/holder or the owner's/holder's attorney acknowledges that he or she is solely responsible for receiving USPTO emails. Additionally, the owner/holder or the owner's/holder's attorney is responsible for periodically checking the status of the application/registration using the Trademark Status & Document Retrieval (TSDR) system. USPTO notices and office actions issued in this application/registration can be viewed online using TSDR. The USPTO is not responsible for any failure to receive a USPTO-issued email due

Previous Next

Burden/Privacy Statement | TEAS Form Burden Statement | Bug Report/Feedback | TEAS Home

uspto

UNITED STATES PATENT AND TRADEMARK OFFICE

BROWSE BY TOPIC	A
Patents	A
Trademarks	Р
Learning & Resources	Т
About the USPTO	S
Glossary	S
Jobs	S
Contact Us	

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ABOUT THIS SITE

Accessibility Privacy Policy Terms of Use Security Systems Status Site Map

USPTO BACKGROUND

Federal Activity Inventory Reform Act (FAIR) Performance and Planning Freedom of Information Act Information Quality Guidelines

FEDERAL GOVERNMENT

Regulations.gov StopFakes.gov USA.gov Department of Commerce Strategy Targeting Organized Piracy

Trademark Electronic Application System

Under the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless it displays a valid OMB control number.

Global Format; No Form Number (Rev 01/2012) OMB No. 0651-0054 (Exp. 12/31/2020)

Petition To Revive With Request To Delete Section 1(b) Basis Or To Delete ITU Goods/Services/Collective Membership Organization After NOA Attorney Information

Attorney Information Tip: Updating the attorney information will NOT result in an update to the Domestic Representative information, if one is appointed. Use the <u>Change Address or Representation</u> form to update the address(es) of the Domestic Representative.			
<u>Attorney Name</u>			
Individual Attorney Docket/Reference Number			
* <u>Bar Membership</u>	Year of Admission Select Year ▼ V.S. State/Commonwealth/Territory Select state Vou must enter "N/A" or a membership number if your U.S. state, commonwealth, or territory issues one. This number is not viewable in TSDR. You must limit your entry here to no more than 40 alphanumeric characters. The attorney of record is an active member in good standing of the bar of the highest court of a U.S. state, the District of Columbia, or any U.S. Commonwealth or territory.		
Other Appointed Attorney(s)			
<u>Recognized Canadian</u> <u>Attorney/Agent</u>			
<u>Firm Name</u>			
Internal Address			
* <u>Street Address</u>	NOTE: You must limit your entry here, and for all remaining fields within this overall section (except City, see below), to no more than 40 characters (the storage limit for the USPTO database). You may need to abbreviate some words, e.g., St. instead of Street. Failure to do so may result in an undeliverable address, due to truncation at the 40 character limit.		
* <u>City</u>	NOTE: You must limit your entry here to no more than 22 characters.		
* <u>State</u> (Required for U.S. addresses)	Select state v NOTE: You must include as part of the "City" entry any information related to geographical regions (e.g., provinces) not found in the dropdown lists for "States" or "Countries." Enter the city and then the geographical region, separated by a comma (e.g., Toronto, Ontario). In most instances, you will then also have to select the country within which the region is found, below.		
* <u>Country/Region/Jurisdiction/U.S.</u> <u>Territory</u>	Select Country/Region/Jurisdiction/U.S. Territory 🔻		
* <u>Zip/Postal Codex</u> (Required for U.S. and certain international addresses)			
Phone Number			

Fax Number	
* Email Address	The appointed attorney's email address must be provided and kept current with the USPTO. NOTE: The owner/holder or the owner's/holder's attorney acknowledges that he or she is solely responsible for receiving USPTO emails. Additionally, the owner/holder or the owner's/holder's attorney is responsible for periodically checking the status of the application/registration using the <u>Trademark Status & Document Retrieval (TSDR</u>) system. USPTO notices and office actions issued in this application/registration can be viewed online using <u>TSDR</u> . The USPTO is not responsible for any failure to receive a USPTO-issued email due to the receiver's security or anti-spam software, or any problems with the receiver's email system.

Previous Next

Burden/Privacy Statement | TEAS Form Burden Statement | Bug Report/Feedback | TEAS Home

uspto

UNITED STATES PATENT AND TRADEMARK OFFICE

BROWSE BY TOPIC

Patents Trademarks Learning & Resources About the USPTO Glossary Jobs Contact Us

Accessibility Privacy Policy Terms of Use Security Systems Status

ABOUT THIS SITE

USPTO BACKGROUND

Federal Activity Inventory Reform Act (FAIR) Performance and Planning

Freedom of Information Act

Information Quality Guidelines

FEDERAL GOVERNMENT

Regulations.gov StopFakes.gov USA.gov Department of Commerce Strategy Targeting Organized Piracy

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Trademark Electronic Application System

Under the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless it displays a valid OMB control number. Global Format; No Form Number (Rev 01/2012) OMB No. 0651-0054 (Exp. 12/31/2020)

Petition To Revive With Request To Delete Section 1(b) Basis Or To Delete ITU Goods/Services/Collective Membership Organization After NOA Correspondence Information

 Correspondence Information

 To make changes to the Primary Email Address for Correspondence below, either

 1. return to the Owner Information section (if no attorney has been appointed) and enter the change, or

 2. use the Attorney Information section of the form to enter the change (if an attorney has been appointed).

 Name

 Primary Email Address for Correspondence :

 Secondary Email Address (es) (Courtesy Copies) :

 Email

 Address

 Only the Primary Email Address for Correspondence is used for official communication by the USPTO. If an attorney has been appointed, the USPTO will correspond ONLY with the appointed attorney; otherwise the USPTO will correspond with the owner/holder. The owner/holder or the attorney must keep this email address current with the USPTO. NOTE: I understand that (1) a valid email address must be maintained by the owner/holder and the owner's/holder's attorney, if appointed, for correspondence and (2) all official trademark correspondence must be submitted via the Trademark Electronic Application System (TEAS).

Previous Next

Burden/Privacy Statement | TEAS Form Burden Statement | Bug Report/Feedback | TEAS Home

USPTO UNITED STATES PATENT AND TRADEMARK OFFICE

BROWSE BY TOPIC	ABOUT THIS SITE	USPTO BACKGROUND	FEDERAL GOVERNMENT
Patents Trademarks	Accessibility Privacy Policy	Federal Activity Inventory Reform Act (FAIR)	Regulations.gov StopFakes.gov
Learning & Resources	Terms of Use	Performance and Planning	USA.gov
About the USPTO	Security	Freedom of Information Act Information Quality Guidelines	Department of Commerce
Glossary Jobs	Systems Status Site Map		Strategy Targeting Organized Piracy
Contact Us			

Trademark Electronic Application System

Under the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless it displays a valid OMB control number. Global Format; No Form Number (Rev 01/2012) OMB No. 0651-0054 (Exp. 12/31/2020)

Petition To Revive With Request To Delete Section 1(b) Basis Or To Delete ITU Goods/Services/Collective Membership Organization After NOA

Fee Section

To pay a fee for any of the items that may be listed below in the "Additional Fees" portion, use the pulldown menu in the "Multiplier" column to "activate" that fee choice. Repeat as necessary. The "Overall Total Amount" will reflect all selected "Additional Fees," along with any "Required Fees," if specifically so designated in the form.

Required Fees				
Fee Information	Per	Multiplier	Fee	Total
Petition Fee	Per Application:	1 ▼ ×	\$100	\$100
Required Fees Total				\$100
Additional Fees				
Fee Information	Per	Multiplier	Fee	Total
Additional Processing Fee for Each Payment Refused or Charged Back	Number of Payments Refused or Charged Back:	0 • ×	\$50	\$0
Additional Fees Total				\$0
OVERALL TOTAL AMOUNT				\$100

Previous Next

Burden/Privacy_Statement | TEAS Form Burden Statement | Bug_Report/Feedback | TEAS Home

USPTO UNITED STATES PATENT AND TRADEMARK OFFICE

BROWSE BY TOPIC

Learning & Resources About the USPTO

Glossary Jobs Contact Us

ABOUT THIS SITE

Accessibility
Privacy Policy
Terms of Use
Security
Systems Status
Site Map

USPTO BACKGROUND

Federal Activity Inventory Reform Act (FAIR)
Performance and Planning
Freedom of Information Act
Information Quality Guidelines

FEDERAL GOVERNMENT

Regulations.gov
StopFakes.gov
USA.gov
Department of Commerce
Strategy Targeting Organiz Piracy

ed

Trademark Electronic Application System

Under the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless it displays a valid OMB control number. Global Format; No Form Number (Rev 01/2012) OMB No. 0651-0054 (Exp. 12/31/2020)

Petition To Revive With Request To Delete Section 1(b) Basis Or To Delete ITU Goods/Services/Collective Membership Organization After NOA

Signature Section

To electronically sign this document, enter any alpha/numeric characters (letters/numbers) of **your choosing**, preceded and followed by the forward slash (/) symbol. Most signatories enter their name between the two forward slashes; examples of acceptable "signatures" include: /john doe/; /jd/; or /123-4567/.

SUBMISSION SIGNATURE

Click to choose ONE signature method :

🔘 Sign electronically directly on this form 🔘 Email Text Form to second party for electronic signature

*You **must** click *one* of the three buttons below to confirm that you are legally authorized to sign this form based on the trademark rules governing representation of others before the USPTO.

If you have a U.S.-licensed attorney representing you in this application, only your attorney can sign this form.

O Petitioner who is not represented by an attorney (pro se): I hereby confirm that

- I am not represented by an attorney in this matter, and am either: (1) the petitioner; or (2) a person or persons with legal authority to bind the petitioner; and
- If I had previously been represented by an attorney in this matter, either I revoked their power of attorney by filing a signed revocation with the USPTO or the USPTO has granted this attorney's withdrawal request.

ADVISORY: Click the above first button *only* if you are the petitioner or legally authorized to bind the petitioner, such as an officer of the petitioner corporation or association, or a general partner of the petitioner partnership.

- Authorized U.S.-Licensed Attorney: I hereby confirm that
 - I am a U.S.-licensed attorney who is an active member in good standing of the bar of the highest court of a U.S. state (including the District of Columbia and any U.S. Commonwealth or territory);
 - I am currently the trademark petitioner's attorney or an associate thereof; and
 - To the best of my knowledge, if prior to my appointment another U.S.-licensed attorney not currently associated with my company/firm previously represented the petitioner in this matter:
 - the petitioner has revoked their power of attorney by filing a signed revocation or substitute power of attorney with the USPTO;
 - the USPTO has granted that attorney's withdrawal request;
 - the petitioner has filed a power of attorney appointing me in this matter; or
 - the petitioner's appointed U.S.-licensed attorney has filed a power of attorney appointing me as an associate attorney in this matter.

O Authorized Canadian Trademark Attorney/Agent: I hereby confirm that

- An authorized U.S.-licensed attorney has been appointed to represent the petitioner;
- I have been granted reciprocal recognition under 37 C.F.R. §11.14(c)(1) by the USPTO's Office of Enrollment and Discipline; and
- I am an authorized signatory based on 37 C.F.R. §11.14(c)(2).

ADVISORY: Foreign attorneys (other than authorized Canadian attorneys/agents) may not sign this form and are prohibited from representing trademark petitioners/owners/holders before the USPTO in trademark matters.

NOTE: If there is more than one owner/holder, ALL must sign the overall submission.

* <u>Signatory's Name</u>	NOTE: The signatory must provide their first and last name. Use the following format: Last Name, First Name Middle Initial or Name, if applicable.
* <u>Signatory's Position</u>	Enter appropriate title or nature of relationship to the owner/holder.
	 If the signer is An individual owner/holder, enter "Owner" or "Holder" as appropriate. Joint individual owners/holders, enter "Owners" or "Holders" as appropriate (all must sign this form). A business entity authorized signatory, enter official title; e.g., "President" (if a corporation), "General Partner" (if a partnership or "Principal" (if a limited liability company). A U.Slicensed attorney, enter "Attorney of record," and if not specified in the application or prior communications, specify at least one state bar admission, e.g., "Attorney of record, New York Bar member." Also, if the signing attorney is from the same U.S. firm as the attorney of record, but was not listed in the original filing and is not otherwise of record, also include law firm name, e.g., Associate Attorney, Smith, Jones & Davis, Virginia Bar member.
Signatory's Phone Number	

Previous Next

Burden/Privacy Statement | TEAS Form Burden Statement | Bug Report/Feedback | TEAS Home

UNITED STATES PATENT AND TRADEMARK OFFICE

BROWSE BY TOPIC

ABOUT THIS SITE

Patents Access Trademarks Privacy Learning & Resources Terms of About the USPTO Securit Glossary System Jobs Site Ma

USPTO BACKGROUND

Federal Activity Inventory Reform Act (FAIR)

Performance and Planning

Freedom of Information Act

Information Quality Guidelines

FEDERAL GOVERNMENT

Regulations.gov

USA.gov

Department of Commerce

Strategy Targeting Organized Piracy

Trademark Electronic Application System

Under the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless it displays a valid OMB control number. Global Format; No Form Number (Rev 01/2012) OMB No. 0651-0054 (Exp. 12/31/2020)

Petition To Revive With Request To Delete Section 1(b) Basis Or To Delete ITU Goods/Services/Collective Membership Organization After NOA

Validation Section

On Mon Jan 27 13:23:21 ET 2020 you completed all mandatory fields. Please continue below to print, download and save, and/or pay/submit this filing.

STEP 1: Review the data in various formats, by clicking on the phrases under Data. Use the print function within your browser to print these pages for your own records.

Note: It is important that you review this information for accuracy and completeness now. Corrections after submission may not be permissible, thereby possibly affecting your legal rights.

Note: If you are using the e-signature approach or the handwritten pen-and-ink signature approach, you must click on the final link to access the specific "text form" for that purpose.

Data			
■ <u>Input</u>	XML File	■ <u>Text Form</u>	

STEP 2: If any of the information is incorrect, click on the "Go Back to Modify" button, bottom below, to make changes and then re-validate the form. If no errors are present and you are ready to file, click on the Pay/Submit button, which if a fee is required will bring up a screen for you to enter the appropriate payment information. After successful entry of the payment information, you can complete the submission to the USPTO. Or, use the "Save Form" button to save your form.

STEP 3: If there are no errors and you are ready to file, confirm the **Primary Email Address for Correspondence**, displayed below. To make changes to this email address, use the navigation buttons below to return to the appropriate page in the form and update either the attorney's email address, if appointed, or the applicant owner's/holder's email address. **Courtesy copies** are also permitted and these email address(es) are displayed below. To update these addresses, use the navigation buttons below to return to the Correspondence Information page and enter the changes.

After you submit the form, the USPTO will send an acknowledgment of receipt to the following email address(es):

Primary Email Address for Correspondence	
Secondary Email Address(es) (Courtesy Copies)	Not Provided

STEP 4: Read and check the following:

Important Notice:	
Please note that: (1) If a fee was required, once you submit this form, we will not refund the fee, because it is a processing fee for our substantive review. (2) All information you submit to the USPTO at any point in the application and/or registration process will become public record, including your name, phone number, email address, and street address. By filing this document, you acknowledge and agree that YOU HAVE NO RIGHT TO CONFIDENTIALITY in the information disclosed. The public will be able to view this information in the USPTO's on-line databases and through internet	
search engines and other on-line databases. This information will remain public even if the application is abandoned or any registration is surrendered, cancelled, or expired. To maintain confidentiality of banking or credit card information, only enter payment information in the secure portion of the site after validating your form. For any information that may be subject to copyright protection, by submitting it to the USPTO, the filer is representing that he or she has the authority to grant, and is granting, the USPTO permission to make the information available in its on-line database and in copies of the application or registration record.	
 (3) Private companies not associated with the USPTO often use trademark application and registration information from the USPTO's databases to <u>mail</u> or email trademark-related solicitations (samples of non-USPTO solicitations included). 	

If you have read and understand the above notice, please check the box before you click on the Pay/Submit button.

STEP 5: To save the form data, first enter the email address to be used for this specific purpose:

Email for save form function: (required if using Save Form)				
Please re-enter your email address(es) here:				
Email for save form function: (required if using Save Form)				

Then, click on the "Save Form" button at the bottom of this page for delivery of an email to the address listed above. To begin the filing process with saved data, click the "Restore" link that you will see within the delivered email.

WARNING: The saved form will reside on the USPTO Server, but only for two (2) weeks. After that point, you will not be able to re-access any saved form, and must begin a new form.

STEP 6: If you are ready to file electronically:

Click on the Pay/Submit button, below, to access the site where you will select one of three possible payment methods. After successful entry of payment information, you can complete the submission to the USPTO. A valid transaction will result in a screen that says **SUCCESS!** Also, we will send an email acknowledgment within 24 hours.

WARNING: Click on the Pay/Submit button below ONLY if you are now entirely prepared to complete the Pay/Submit process. After clicking the button, you can NOT return to the form, since you will have left the TEAS site entirely. Once in the separate payment site, you must complete the Pay/Submit process within 30 minutes. If you are not prepared to complete the process now, you should select the "Save Form" option to save your form, and then complete the Pay/Submit process later. Or, if you have discovered any error, use the "Go Back to Modify" button to make a correction.

WARNING: You can NOT make any fee payments by *credit card* from 2 a.m. to 6 a.m. Sunday, Eastern Standard Time. To file during this specific period, you **must** use either the deposit account or electronic funds transfer payment method; or, you may use the "Save Form" option to save your form, and then complete the Pay/Submit process at a later time with the credit card payment option.

Go Back to Modify

Save Form

Pay/Submit

Burden/Privacy Statement | TEAS Form Burden Statement | Bug Report/Feedback | TEAS Home

